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8 NOV 1967

MEMORANDUM FOR: [REDACTED] 25X1A9a

THROUGH : Chief, Administrative Staff, OER

SUBJECT : Commendation for Performance in
Relocating OER Personnel in the
Office Reorganization of
1 November 1967

1. This memorandum is to express my personal appreciation and that of the other senior officers of the Office of Economic Research for your valuable contribution to the successful planning and implementation of the recent move of OER personnel.

2. The regrouping of OER's units in an inadequate total office space created many complex problems, both in the pre-move planning and in the logistics of the actual move. A large measure of credit for overcoming these problems is yours for the skill and experience you brought to the planning and your tireless coordination and supervision of the move. Largely because of your effective performance, the move was accomplished well ahead of schedule and with surprisingly little disruption of production.

3. For record purposes, a copy of this memorandum is being placed in your official personnel file.

[REDACTED] 25X1A9a

WILLIAM N. MORELL, JR.
Director
Economic Research

Distribution:

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